



City Manager's Report February 2021



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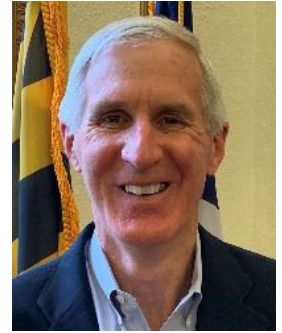
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Annapolis City Manager
David Jarrell, PE



Dear City Council Members,

I am pleased to provide the City Manager's Monthly Report for February 2021.

The Deputy City Manager of Resilience and Sustainability implemented a public outreach strategy regarding proposed improvements to Hawkins Cove. The public overwhelmingly supports restoring the site and making the waterfront more accessible. Four virtual public outreach sessions were held by the City to gather opinions on the project. We are excited to see this project progress, as it will include a living shoreline with a kayak and paddleboard launch, new benches and picnic tables, and trail improvements.

The annual Department of Recreation and Parks GreenScape Program is scheduled on April 24. This program is a City-community partnership that will include planting flowers and other greenery in public spaces throughout the city. This program was founded by former Mayor Ellen Moyer and the Parks and Recreation Advisory Board. Over 350 people are expected to participate in this year's event, and they will plant over 2,800 plants around our city. Thank you to all volunteers and organizers of this event!

The Annapolis Police Department Officer of the Month is Officer Kempton Urban. Officer Urban's compassion and empathy was demonstrated by his interactions with a homeless resident. He purchased food, clothing and blankets for the individual, while getting the resident accepted into the Pascal Rehabilitation Program. Thank you Officer Urban for your commitment to our community!

Until next month...

Sincerely,

David

David Jarrell, P.E.
City Manager



Office of Emergency Management

199 Taylor Ave
Annapolis, MD 21401

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Feb Substance Abuse Disorder Overdose Summary:

Total Overdoses - 14
Number of Instances when Narcan was Used - 12
Fatal Overdoses - 2

City of Annapolis 10 COVID-19 Operational Objectives:

The Office of Emergency Management developed 10 objectives at the beginning of the pandemic that were presented to the City of Annapolis COVID-19 Leadership Team to include Mayor Gavin Buckley and City Manager David Jarrell. The Team adopted these objectives to serve as guiding principles for managing the COVID-19 pandemic. Now, nearly one year later, the Team is still utilizing these objectives to measure our effectiveness or identify areas to improve. The City of Annapolis COVID-19 Leadership Team will continue to use these same objectives to manage the pandemic to ensure we are giving our full operational consideration to all areas that COVID-19 affect.

1 Provide for the safety and well-being of the Annapolis community for the duration of the COVID-19 event.

Our overarching objective is to ensure all Annapolitans feel secure throughout the entirety of the COVID-19 event. The residents should be in the forefront of all COVID-19 response and planning that we do.

2 Provide and maintain the core essential services of the City of Annapolis Government.

It is important that we maintain continuity of services to ensure all residents have access to much needed services. Now more than ever it is important that residents have stability in their services.

3 Collaborate with the Anne Arundel County Health Department and the Health Officer to limit the burden and the spread of the disease, minimize social disruption, and reduce economic loss.

We need to rely on the experts when it comes to developing a plan to lead us through the pandemic and spearheading recovery efforts.

4 Provide needed stabilization or treatment for those citizens and employees directly affected by COVID-19.

The pandemic has affected everybody in various ways. Our offices should be a stable force and support for those in need.

5 Identify and respond to any loss of any basic life necessities caused by COVID-19 to disadvantaged citizens and citizens with functional needs.

With the pandemic creating hardships for everybody, our disadvantaged and citizens with functional needs are the ones affected most of all. It is our duty to respond swiftly to the needs of this population.

6 Provide for the timely release of appropriate and accurate information to the public for the duration of the COVID-19 event.

With COVID-19 being a rapidly developing situation, it is important that we are distributing accurate information when it becomes available.

7 Provide assistance, direction, and support to City of Annapolis employees.

Our city employees are front line workers but we must remember

OEM and Luminis Healthcare host COVID-19 vaccine clinic at Morris Blum Senior Center

In February, OEM in partnership with Luminis Healthcare held a vaccination clinic to bring vaccines to the residents of Morris Blum Senior Apartments. The residents, many of whom have functional or mobility needs, were appreciative that OEM and Luminis were able to bring the vaccine to them. About 90 first dose vaccines were administered to the residents.



that they are human. They have questions and needs just like the residents we strive to serve. It is important that the City provides a clear unified message to its staff and we are there to support their physical and mental wellbeing.

8 Collaborate with Federal, state, local, and other partners on pandemic planning and response.

To ensure Annapolitans are well informed and receive the best care we all need to maintain good partnerships with surrounding departments and agencies.

9 Maintain public order. It is fundamental that citizens remain calm during these turbulent times. Public order should be maintained for the safety of all.

10 Minimize the impact of business disruption and its effect on the local economy.

When looking towards the future, the strength of our local economy will be key in facilitating a fast recovery.





Information Technology

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MIT Accomplishments in February included:

- Continued the Executime Implementation. This included completing the second full parallel with 100% accuracy. Upgraded Executime to the newest version to enhance workflow. Live roll out will begin in August to allow time to update the workflow and end user documentation.
- Continuing Implementation of Advanced Scheduler for the Fire Department.
- "Request for Check" went live on October 6, 2020.
- Continued the implementation of Open Gov - WDESK for building the budget book. We have completed two training sessions and have another scheduled for the end of July
- ACH payments to Vendors update: Finance is working with WellsFargo to enable testing of our file. We are still waiting for this to be completed.
- Working with TylerForms to develop a form to allow Finance to email vendor bills versus sending paper bills.

Analytics for
www.annapolis.gov

Pageviews

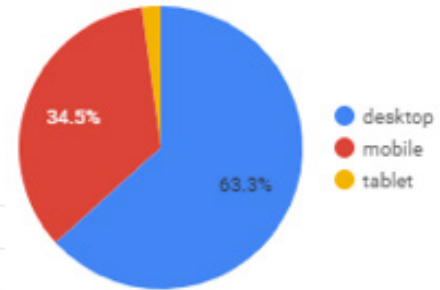
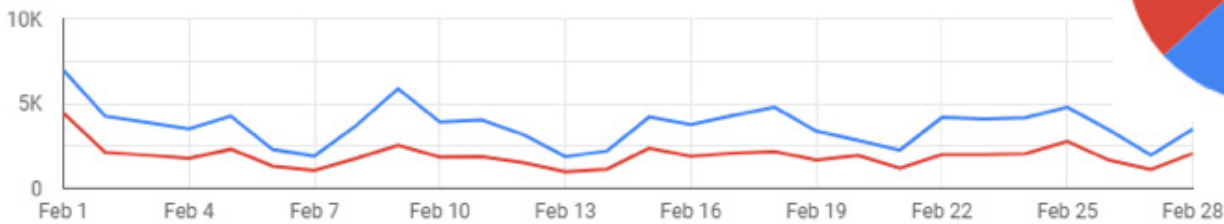
103.5K

Unique Pageviews

85.2K

Sessions

53.6K



The City went live with an updated www.annapolis.gov on February 9. Most of the efforts (outside of the regular website maintenance) in February were dedicated to a smooth transition from the old site to the new one, including ensuring the content integrity, accessibility compliance, and training were checked and completed.

Popular Pages

Page

Pageviews

1.	Annapolis, MD Official Website	/	11,710
2.	Annapolis, MD	/Search	2,644
3.	Online Bill Pay Annapolis, MD	/802/Online-Bill-Pay	2,148
4.	Jobs with the City Annapolis, MD	/237/Jobs-with-the-City	2,112
5.	(not set)	/bot-traffic.xyz	1,960
6.	Annapolis, MD	/list.aspx?PRVMSG=253	1,953
7.	City of Annapolis Recreation & Parks Ann...	/189/Recreation-Parks	1,794
8.	Bus Routes & Schedules Annapolis, MD	/185/Bus-Routes-Schedules	1,664
9.	Facts About Cyberbullying Annapolis, MD	/908/Facts-About-Cyberbullying	1,584
10.	Daily Police Activity Reports & Press Relea...	/1128/Daily-Police-Activity-Repo	1,527

Top Search Terms

Pageviews

1.	calendar	19
2.	Online Bill Pay	16
3.	black history month	15
4.	Real Property Transfer (PDF)	13
5.	waterworks park	12
6.	Pip Moyer Recreation Center	12
7.	covid	10
8.	regulations	10
9.	civilian review board	9
10.	water bill	9

GIS Projects

- Open Data web site development - ongoing
- Support for stormwater rate development - ongoing

- Support Recovery Zone mapping
- Work on a Business Recovery Portal
- Energov Permit System
- Police CAD system





Planning and Zoning

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General Updates

Resilience Grant: The RFP for the resilience grant was sent out and a pre-bid conference was held. Responses were received in January and have been reviewed. An announcement about the consultant who was selected will be forthcoming.

Energov: Ongoing implementation of the new permit tracking system is underway.

HACA Coordination: the Department is working with HACA to coordinate renovations at the Morris H. Blum Senior Apartments.

Goal	Objective.	Benchmarks	Performance Measures	This Month
Ensure customer satisfaction with review process	Review applications for completeness in a timely manner	Initiate review of 100% of applications within 3 days of receipt	Percentage of application reviews initiated within 3 days of receipt	95%
Ensure safe, sanitary rental housing conditions	Investigate alleged code violations promptly	100% of alleged code violations investigated within three days of being reported	Percentage of reported alleged code violations investigated within three days of being reported	14%

Issues before Council

O-50-20 Ordinance Planning Commission Moderately Priced Dwelling Unit	For the purpose of updating certain occupancy periods of Moderately Priced Dwelling Units; eliminating variations on defined terms; providing supplemental regulatory authority to the Director of Planning and Zoning; and generally relating to the Affordable Housing Trust Fund.
O-47-20 Ordinance In Committee Local Zoning Map Amendment	For the purpose of rezoning parcel 1340, Grid 0008, Tax Map 052A, known as 21 Maryland Avenue, Annapolis, Maryland, to be zoned in its entirety as C1, "Conservation Residence" Zoning District.
O-46-20 Ordinance In Committee Public Health and Safety	For the purpose of removing obsolete provisions; authorizing the Department of Public Works to establish regulations governing garbage and refuse; reassigning certain enforcement powers to the Deputy City Manager for Resilience and Sustainability; creating definitions; clarifying procedures and penalties concerning commercial solid waste collection and contract approval; and generally relating to public health and safety.
O-4-21 Ordinance Planning Commission Medical Cannabis Dispensaries	For the purpose of allowing medical cannabis dispensaries in certain zoning districts within the City of Annapolis; and adding a definition.
O-1-21 Ordinance In Committee Planning Commission Bulk Regulations	R4 and R4-R Residential Zoning Districts - For the purpose of correcting conflicts in the bulk regulations table and the table notes related to attached single family and multifamily dwelling units
O-7-21 Ordinance Agenda Ready Short Term Rental Licenses Conservation Districts	For the purpose of requiring special exception approval for a new non owner-occupied short term rental license in the R2-NC, C1, and C1-A conservation residence districts; requiring special exception approval for the transfer of any existing non owner-occupied short term rental license in the R2-NC, C1, and C1-A conservation residence districts; providing definitions; providing for the waiver of special exception approval for certain individuals; and generally related to short term rental licenses.



Licenses and Permits

The Licenses and Permits Division licenses and inspects all rental housing to ensure safe and sanitary living conditions. It also licenses contractors doing business in the City and inspects and enforces zoning and building regulations. It provides pre-application meetings for those interested in a property prior to leasing. With the Fire Marshal's Office, it additionally ensures that automatic fire sprinkler systems shall be installed and maintained in accordance with the Code of the City of Annapolis.



Comprehensive Planning

The Division of Comprehensive Planning is responsible for the coordination of long-range planning activities including development and implementation of the Annapolis Comprehensive Plan, performing special land use and fiscal analyses, performing traffic and transit related studies, and other tasks as requested by the Mayor and City Council. Staff activity includes analysis and updating of City plans to guide development and provide a basis for comprehensive and coordinated review of projects and applications.

Goal	Objective	Benchmarks	Performance Measures	This Month
Ensure land use plans that shape the appearance of the community balance private and community interests and protect public investment and valued resources	Use community collaboration and visioning to update the 2009 Comprehensive Plan	Adoption of updated plan by City Council following collaboration with residents from all eight (8) City Council Wards	Number City Council Wards represented during collaboration in the updated comprehensive planning process	All wards were represented
Ensure zoning code requirements are clear, accessible, and easy to understand	Improve information available online by adding "how to" videos to the City's Planning and Zoning website	Post one video per month	Number of videos posted each month	A video of the Feb. 4 Comprehensive Plan update presentation to the Planning Commission was shared with the public on the Comp Plan website.
	Clarify and simplify the zoning code with public input and monitoring of success	One new piece of legislation clarified every two months	Number of ordinances introduced each month that make clarifying amendments to the zoning code	The Maritime Task Force is ongoing which is studying potential recommendations to the Maritime zones and progress presentations were provided to the Planning Commission, Historic Preservation Commission, City Council, and a Ward 7 Town Hall meeting.
Ensure the Capital Improvement Program (CIP) is consistent with City land use plans	Include a statement in the CIP for each project that indicates the land use plans with which the project is consistent	100% of capital projects identify the related land use plans	Percentage of capital projects that identify the related land use plans	Ongoing coordination with the Mayor's Office and Public Works staff to discuss a strategy for ensuring that bicycle facilities recommendations are included in future CIP budgeting.
	Standing Committees participate in CIP steering committee	100% attendance by standing committee members at CIP meetings	Number of CIP meetings attended by standing committee members	

Recent Activity

Project Name	Description	Status	Type	Trakit Number
960 Bay Village Drive Bay Village Suites	Proposed institution for the care of the aged, an independent living facility	Site Design under review	Institutional	SDP2020-006 Review
99 Compromise Street / former 9 St. Mary's Street	Proposed major modification to the Special Exception and minor modification to the Site Design, to expand the multi-family residential facility	Special Exception, Site Design and Pre-App Historic Preservation under review	Residential	SE2021-001 Review MSD2021-001 Review
1125 Spa Road Primrose School	Proposed early education and child development care facility	Site Design, Special Exception & Prelim. FCP under review	Institutional	SDP2020-005 Review SE2020-006 Review FCP2020-004 Review FSD2020-001 Approved
39 Hudson Street	Department of Public Works maintenance facility.	Planning Commission & Board of Appeals	Governmental	SDP2020-003 Review SE2020-005 Review FCP2020-003 Review FCP2017-005 Approved FAD2016-004 Approved
101-103 Annapolis Street	Proposed redevelopment of the subject property with a new 8,101 sf two-story mixed-use building, including 3,734 sf of ground floor commercial and four (4) residential units above	Planning Commission	Mixed Use	SDP2020-001 Review SUB2020-002 Review
100 Ridgely Avenue	Redevelopment of the subject property with 6,200 sf two-story single-family attached, including four (4) residential units of approximately 1,550 sf each	Planning Commission	Mixed Use	SDP2020-002 Review
Parole Place	Proposed redevelopment for a Mixed-Use Planned Development; 2-story mixed-use bldg (40 dwellings over first-floor commercial, 128 space parking structure & 51 townhouses	Planned Development, Subdivision and Prelim. FCP, major revisions under review	Mixed Use	PD2017-002 Review SUB2017-010 Review FCP2017-008 Review FSD2017-001 Approved
Chesapeake Grove at Bembe Beach	Residential Planned Development of forty-two (42) single-family attached townhomes on Bembe Beach Road at Edgewood Road	Revisions under review	Residential	PD2012-003 Review
Villages at Providence Point	Continuing Care Retirement Community of 351 units	Site design and field work for Prelim. FCP completed, Architecture, FCP & plat comments sent to applicant	Institutional	FCP2017-006 Review PD 2019-001 Review SUB2017-004 Review
Park Place	Proposed major modification to the Park Place planned development for a new 134 room, 4-story hotel at Taylor Avenue and the Lowes access road	Planning Commission Approved	Mixed Use	PD2018-002 Approved SUB2020-004 Approved
Newtowne 20	Redevelopment of Newtowne 20	Permits approved	Residential	FSD2019-001 Approved FCP2020-001 Approved PD2020-001 Approved DEM20-0012 Approved GRD20-0012 Approved BLD20-0308 to 0386 Approved

Community Development

Capital Projects

Universal Lodge #14

Funding: \$223,000- State Community Legacy Funds
Phase: Procurement
ECD: Winter 2021

The Community Development Division continues working with Universal Lodge # 14 to restore the exterior of this historic building which is on the National Register of Historic Places. The city was awarded \$200,000 to complete the project construction which was approved by the Maryland Historic Trust. The project architect completed the window schedule and details, bid documents, added alternatives, legal bid form, past experience and key personnel. The Chief of Community Development submitted the documents to the Procurement Officer so that the project is ready to go out to bid in March.

Stanton Center Improvements

Funding: State Community Legacy Funds
Funding: \$15,125
Phase: Procurement
ECD: March 2021



Improvements to the Stanton Center basketball court including installing four side court plexiglass backboards and repainting all the basketball court lines including free throw lanes. The floors were completed. The company that was to supply the backboards went out of business so procurement for the backboards has restarted.

Robert Eades Park

Funding: Clay Street Community Legacy Funds
Funding: \$33,000
Phase: Design

Staff continue their work on the renovation of College Creek Park which was renamed in honor of Robert Eades. ALA architects has completed a schematic drawing of the park which will include an accessible walkway to the water, bench, the memorial, an osprey platform and binoculars to view the wildlife and vegetation on College Creek. Once cost estimates are received, staff will solicit ideas from the public and begin the search for funding to construct the park.

ROBERT H. EADES PARK

ANNAPOLIS MARYLAND



Community Development Block Grant Program

The Chief of Community Development is completing the HUD required FY 2022 CDBG Action Plan which describes how the City will use its FY 2022 entitlement allocation of \$298,947. These funds will be awarded to the organizations that submitted applications in December 2020. The Housing and Human Welfare (HHW) Committee will review the awards prior to inclusion in the FY 2022 budget.

The following CDBG COVID-3 (\$272,646) projects were awarded and included in the amendment to the FY 2020 Action Plan as required by HUD. The HHW reviewed the projects at its February meeting and staff completed all the necessary HUD forms to complete the process.

Blessed In		
Tech Ministries	\$120,000	Food Friday Program
Arundel Lodge	\$50,000	Residence Protection
Superior Future	\$40,000	Job skills for youth
Co-op Arundel	\$10,000	Life Skills for Women
Administration	<u>\$52,646</u>	
GRAND TOTAL	\$272,646	

Public Engagement

The Chief of Comprehensive Planning met with the staff from the Housing Authority of the City of Annapolis (HACA), along with the Mayor and Special Projects Advisor Brian Cahalan, to share the City's bikeways vision and appeal for HACA to participate in the upcoming Bikeways planning and design project. HACA staff were very supportive and encouraged a follow-up meeting with the HACA board as well as residents.

Homeownership Opportunities

The Chief of Community Development continues working with the Executive Director at Habitat and a property owner on Clay Street to develop a homeownership opportunity for the summer. Negotiations are still underway. Housing prices have risen in the neighborhood making it difficult to purchase property at a price affordable to Habitat, even with assistance from the City.

Moderately Priced Dwelling Unit Program

Currently the MPDU Program has two developments that will potentially provide 25 MPDUs for sale. Rocky Gorge (Aris T. Allen) has six MPDU but has not begun construction because of access issues to Aris T. Allen Blvd. Parkside Preserve which includes both single family and townhomes is under construction and will provide 19 MPDU townhomes. Pricing for the MPDUs is underway.

HACA Consent Order

One of the requirements in the consent order was that the City improve the visibility of City services on the City's website in search results and make available paper copies of the relevant City services to HACA residents. Staff is developing an information page and pamphlet for public housing residents on services that are available to them from the city government.

Umbrella Sky

Brian Cahalan (Mayor's Office), Anthony Clarke (Galway Bay), and Dan Douglas (Architect) presented a pre-application proposal to the Historic Preservation Commission on February 25 for a 90-day art exhibition during the summer of 2021 on Maryland Avenue. The Commission made the non-binding determination of feasible for the project; a full application is forthcoming.



Umbrella Sky proposed exhibition for Maryland Avenue, design overlay by Dan Douglas.

Economic Development

The following actions were completed during this month:

Goal	Objective.	Benchmarks	Performance Measures	This Month
Facilitate a positive business climate for the recruitment of businesses to Annapolis	Establish an Annapolis Ambassadors Program	Recruit 5-10 business owners or executives to serve as Ambassadors when businesses are considering relocating to the city	Number of business owners and executives that have signed up for the Ambassador program	Feb 3 Ribbon Cutting - Bay Village; Feb 11 Ribbon Cutting - Lidl Supermarket; Feb 10 Pre-Application Meetings (2)
Raise the profile of Annapolis for the recruitment of businesses to the city	Enhance the image of Annapolis as a great place to launch or grow a business	Complete four business recruitment missions per year	Number of business recruitment missions completed	Feb 9 City Website Relaunch (Served on the City of Annapolis Website Relaunch Team)
Facilitate a positive business climate for the retention of Annapolis businesses	Retain existing businesses and jobs while heading off potential vacancies	Complete five site visits to existing businesses per month in order to offer support and stay abreast of any potential challenges	Number of site visits completed per month	Promoted the Come Back Annapolis Small Business Recovery Hub; Promoted the "Shop Dine Stay" Shop Local Campaign
Serve as a resource and conduit to City government for the Annapolis business community	Assist the various needs of the local business community to help facilitate their success	Provide business assistance to 20 businesses per month	Number of businesses assisted per month	Provided outreach and assistance to 36 businesses for the month

Historic Preservation Division

The Historic Preservation Division has primary responsibility within the Planning & Zoning Department for reviewing exterior changes in the Annapolis Historic District, administering the tax credit program, providing support to the Historic Preservation Commission (HPC), and participating in Current Zoning Division reviews.

Goal	Objective	Benchmarks	Performance Measures	This Month
Ensure preservation of historic district	Make the Historic Preservation Commission (HPC) public hearing process informative and understandable by ensuring applicants understand the review process	90% of public hearing applications are approved each month	Percentage of public hearing applications approved each month	0% 3 Public Hearing applications were continued to the March Public Hearing pending code-required zoning issues.
	Communicate with the applicant/property owner to resolve violations quickly	100% of violations resolved or enforced within 90 days	Percentage of violations resolved or forwarded to the Office of Law for enforcement within 90 days	None in February.
	Provide technical assistance resources for property owners and contractors on the HPC web page	Add six (6) new informative links about historic preservation issues to the web per year.	Number of new links added to the HPC web page	None in February.

Historic Preservation Notable Activities

Applications:

Administrative approvals issued:

12 with a \$113,191 total estimated construction value.

Revised Administrative approvals:

2 with a \$14,295 total estimated construction value.

Public Hearing approvals issued:

0, all 3 applications continued due to 21.010H requirement for Current Zoning approvals.

Tax Credit applications:

1 received with a \$35,800 total estimated value of construction.

Maynard-Burgess House Rehabilitation

A meeting resulted in concurrence with the architect and her engineers for a path forward in the project to adapt the first floor and leave the second floor/attic levels intact. Design for a Maynard-Burgess sign (one of many signs being created to highlight City projects) was completed.

Mellon Hall Staff is working with St. John's College and Kezlo Architects on designs for renovating Mellon Hall to meet Historic Preservation guidelines, codes, and standards. The 1958 building was designed by the prominent modernist architect Richard Neutra and designated a local landmark by City Council resolution in 2003, therefore requiring strict review by the Historic Preservation Commission.

Hillman Garage replacement and City Dock redevelopment

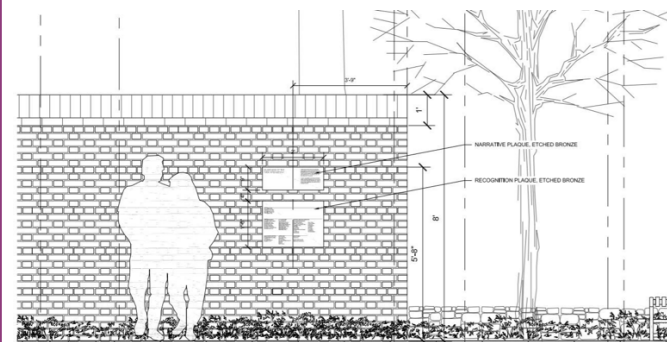
A joint presentation was held by the development consortium AMRP to the Historic Preservation Commission and Planning Commission on February 25 providing initial concepts and a timeline for both Hillman Garage and City Dock projects.

Church Circle and radiating streets

Staff continues to work with DPW staff and BGE to coordinate archaeological studies and monitoring related to three projects in and around Church Circle: gas line replacement (BGE), water line replacement (DPW) and traffic signal replacement (DPW). The first BGE test pits on South Street have already yielded archaeological deposits.

Guardians of the First Amendment Memorial

Staff continues to work with the landscape architecture firm Moody Graham on revisions to the Guardians of the First Amendment Memorial as the design evolves.



Guardians of the First Amendment Revision February 2021 adding a descriptive plaque and landscaping.



Police Department

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Annapolis, MD 21401

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Multiple Handguns Recovered

Annapolis Police recovered multiple handguns in the vicinity of Marcs Court in Annapolis on the evening of February 9, 2021. Two arrests were made, an adult and a juvenile.

Background: on Tuesday, February 9, 2021, at approximately 9:36 p.m., the Annapolis Police Department received information about an armed subject in the unit block of Marcs Court. Multiple officers responded to the area where officers located a group of subjects in close proximity to a vehicle.

As officers approached the vehicle, one subject was seen attempting to conceal a handgun in his waistband. The subject was identified as Devonte Simms, 26, of Annapolis. Simms was placed under arrest and the 9mm Taurus he was in possession of was safely recovered. Simms was later committed to the Anne Arundel County Detention Center.

Another subject associated with the vehicle was found to be in possession of a .22 caliber Ruger. That subject was identified as a juvenile who was placed under arrest and later committed to Cheltenham Juvenile Detention Facility. That handgun was also safely recovered by police.

As a result of a lawful search of the vehicle, officers located and also recovered a .45 caliber Smith and Wesson and a 9mm Smith and Wesson. All four of the recovered handguns were operational and fully loaded.

Special events attended within the community

- Food distribution (Pip Moyer, Mills Parole, Tyler Heights)
- Covid 19 vaccination (Morris Blum and Bloomsbury Square)
- Assisted OEM with Covid 19 testing sites
- Flyer distribution in reference to recent uptick in scams
- Food delivery of over 250 lbs. of food to Allen Apartments
- Food delivery of over 350 lbs. of food to Morris Blum`
- Visited the Robinwood community, Bay Ridge Gardens and several other households to ensure and encourage school attendance.
- Assisted children at various community recreation centers in e-learning school. Helped children turn in missing assignments, participate in classroom activities and reinforcement of lessons.
- Delivered stuffed animals to children in Robinwood, Eastport Terrace, Harbor House and Bay Ridge Gardens.

Annapolis Police Department partnered with United States Marshals Service

In the month of February Annapolis Police Department partnered with the United States Marshals Service. One Criminal Investigation Detective will be designated as a task force officer (TFO) working with the Capital Area Regional Fugitive Task Force (CARFTF)

This partnership will increase the Annapolis Police Department's ability to quickly apprehend persons wanted for violent crimes, drug related felonies, weapons crimes and sex crimes.

Annapolis joins many other local jurisdictions that have partnered with the Marshals Service.

Re-entry/ Positive Impact Program

Officers assigned to the Reentry Program continued to offer services to those Annapolis residents who have been incarcerated, have criminal records, are homeless, and suffer from addiction or mental health issues. With the assistance of our network providers, we have been able to offer the following services:

- Behavior Health Support
- Employment training
- Expungements
- Housing
- Job Placement
- Life skills
- Mental Health Support
- Transportation

Officer of the Month February 2021

The officer of the month for February 2021 is Officer Kempton Urban. While assigned to the bike patrol in the downtown area, he frequently had interactions with a resident who has been homeless for many years. He has been arrested over 35 times for robbery, assaults, theft and theft from vehicles in Annapolis over the time span of 1993 through present. The Annapolis Police Department receives several nuisance calls a week related to this resident. Ofc. Urban befriended him and frequently purchased food, clothing and blankets using your own finances. Knowing that the resident is homeless and needed help Urban began working with several rehabilitation centers attempting to get him accepted into one of them. On February 10, 2021 the resident was accepted into the Pascal Rehabilitation Center.

Ofc. Urban's compassion and unwavering attempts to provide services for a member of the community who everyone had given up on is admirable.





Department of Public Works

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Key milestones for February 2021

- 1 Roadway resurfacing and sidewalk replacement paused for winter weather.
- 2 The Homewood/Germantown water distribution system replacement project, which included the replacement of approximately 11,000 feet of water main, was completed and closed out.

Following are updates for the active Capital Improvement Projects (CIP)

Sanitary Sewer Rehabilitation

- Sanitary sewer main cleaning and closed-circuit television (CCTV) inspections and pipe rehabilitation work continues.
- Whiton Court Pump Station Upgrade – the 100 percent design has been received and is currently under review.

Water Distribution Rehabilitation

- Homewood/Germantown Water Distribution Replacement – Project closed out and invoice submitted for payment.
- State Water Meter Replacements – State put a hold on the final two replacements of water meters and appurtenances for state buildings until Legislative Session is complete in mid-April.
- South St. Water Main Replacement – Project planning, coordination with BGE and bidding is in process with bids due March 4, 2021.

City Facility Improvements

- Eastport Fire Station – preparing RFP for Fire Suppression system. Submitted statement of work for bunkroom restroom/shower renovation.

- Annapolis Police HQ HVAC Replacement and Pip Moyer Rec Center HVAC Replacement project has been awarded to Mechanical Services Industries. Pre-construction meeting scheduled for early April.
- Taylor Avenue Fire Station HVAC - HVAC Design and RFP to be completed April 2.

Maynard Burgess House Renovation

- Request to revise HVAC system from HPC.
- Design team working on new HVAC system and building layout.
- HVAC 50% Design to be submitted April 1.

Barbud Lane Street and Stormwater Improvements

- The one-way trial on Barbud Lane is in effect. Receiving feedback from residents.

Road Resurfacing

- Resurfacing program paused for winter weather. Work will resume in the spring.

Sidewalk Restoration

- Sidewalk program is paused for winter weather. Contractor has completed work on Tyler Ave and new bus shelter.

City Dock Flood Mitigation

- The \$3M FEMA grant is still pending. FEMA requested a revised construction budget that matches the pending grant amount. A revised construction estimate, including pre-award archaeological costs that can be counted as City match and key flood mitigation components, was submitted.
- Continued weekly coordination with designers of the Guardians of the First Amendment Memorial regarding demolition, site clearing, utilities and grading.
- Archaeological data recovery is underway as of March 1st. A project webpage has been set up on the City's website that includes weekly updates on the archaeological finds.

Truxtun Park Tennis Courts

- Three courts are complete and playable. All remaining courts have had at least the base paving installed. Final paving cannot be installed until the temperature is 50 degrees and rising. Changes to the Landscaping have been approved by the Critical Areas Commission and are scheduled to begin as the planting season returns.

Stormwater MS4 Permit

- Timber Creek and Ambridge design is underway and final permits are expected by December 2021.
- FY21 programmatic scope finalized. Stormwater mapping will start on March 10, with 310 BMP inspections identified.

Public Works Maintenance Facilities

- Board of Appeals approval is expected on March 2. Planning Commission meeting scheduled on March 4, with follow-up meeting is on March 18.

Traffic Signal Rehabilitation

- Ongoing biweekly coordination meetings are held for the Church Circle Traffic Signal Redesign which was the highest priority recommended from the Citywide Assessment.
- The Church Circle 30% design is complete.
- Conducted an on-site visit with Historic Preservation Chief. The project is scheduled to go to HPC for a Pre-application meeting on April 22.

Truxtun Heights Storm Drain Study

- The engineering consultant is performing initial field investigations in preparation for the first community meeting. First day in field will be on March 18.
- Target first community meeting is at the end of March or early April 2021.



Department of Public Works FY2021 Performance Measures

	FY2021 Performance Measures												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
SOLID WASTE													
Refuse Collected (Tons)	813.1	807.0	763.0	742.2	709.5	782.1	688.6	582.5					5888.0
Recycling Collected (Tons)	271.6	260.8	262.9	285.0	274.4	284.4	259.6	239.1					2137.8
Yard Waste Collected (Tons)	110.5	187.3	153.6	164.0	346.6	180.9	60.2	21.6					1224.8
Diversion Rate (%)	32.0%	35.7%	35.3%	37.7%	46.7%	37.3%	31.7%	30.9%					
12-Month Rolling Diversion Rate (%)	36.5%	36.7%	36.8%	37.0%	37.7%	37.4%	37.3%	37.1%					
UTILITIES													
Water Meters Read (#)	3480	4277	3622	2823	3126	4720	2670	2550					27268
Water Meter Turnoffs (#)	15	5	3	3	3	3	321	132					485
Water Meters Replaced (#)	72	103	75	39	40	50	51	45					475
Sewer Trouble Calls (#)	23	20	10	15	21	20	17	12					138
Sewer Calls After Hours (#)	4	20	9	10	15	21	10	11					100
Sewer Main Cleaning - PM (ft)	11990	17771	28741	0	28741	5000	22903	0					115146
Sewer Main Cleaning - Other (ft)	2300	4200	4500	2000	1400	1700	2200	2700					21000
Storm Drain Pipe Cleaning (ft)	1000	925	2250	1225	1000	725	602	600					8327
Storm Drain Inlet Cleaning (#)	6	14	10	16	12	5	21	11					95
STREETS													
Curb Painting (Ft)	180	57	445	201	588	740	210	86					2507
Streets Swept (Miles)	421	825	1066	944	978	426	253	0					4913
Concrete Sidewalks Repaired (SF)	34	16	32	47	26	8	18	20					201
Potholes Repaired (#)	6	146	80	49	79	40	52	248					700
PROGRAMS													
Street Resurfacing (miles)	0.32	0.3	0.39	0	0.5	0	0	0					1.51
Sidewalk Restoration (SF)	0	0	9718	8497	0	13750	19903	0					51868
FLEET													
PMs Performed (#)	24	28	57	42	47	33	62	43					336
Road Calls (#)	20	11	8	10	16	4	17	16					102
FACILITIES													
WO Completed (#)	55	67	54	65	57	94	120	111					623
WATER TREATMENT PLANT													
Water Produced (Million Gallons)	143.2	128.0	119.5	118.6	109.9	116.3	113.0	104.4					952.9
Water Quality Issues (#)	0	0	0	0	0	0	0	0					0



Recreation & Parks Department

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GreenScape

GreenScape Program 2021 will take place on Saturday, April 24. GreenScape is a City-Community partnership. The objective of GreenScape is to beautify, clean and plant flowers, shrubs and other foliage in public spaces throughout the City of Annapolis. GreenScape was founded through the efforts of former Mayor Ellen Moyer and the Annapolis Recreation and Parks Advisory Board.



GreenScape in Action

Since 1991, hundreds of projects have been initiated and adopted by individuals, community groups and neighborhood associations.

This year over 350 participants will participate in 71 projects throughout the City of Annapolis. Volunteers will plant 2261 perennials, 40 shrubs, 57 trees, and 467 vegetables and herbs in parks, communities, churches, and schools. We want to thank the volunteers for helping make Annapolis shine! The GreenScape is coordinated by Marisa Wittlinger, Horticulturist, ARPD.



Left to right: Archie Trader, Paulette Carroll, Townsend McNitt

Paulette Carroll 2020 City Employee of the Year Receives Special YWCA Award

Paulette Carroll former Facility Monitor at the PMRC and currently a Recreation Leader at the Stanton Community Center received the 2020 YMCA Woman of Impact and Influence Award. Paulette is a tremendous asset to the SCC. She has made a difference at the SCC and she has made a remarkable difference in the Clay Street Community at large.



Harbormaster

Contractors finished work at Lafayette Avenue. Using a Waterway Improvement grant and approximately \$15,500 in leftover funds from FY 2020, we replaced a fixed pier with a floating pier and installed new steps. We are now exploring costs and benefits of a living shoreline at the base of the pier.





Sustainability and Resilience

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Public Weighs-in on Concept Design for Hawkins Cove

The public has spoken regarding Hawkins Cove and the overwhelming consensus is to restore the ecology of the site, make the waterfront more accessible for small watercraft, and improve the cove for low impact recreation. Otherwise, don't interfere with Mother Nature.

During January and February, City staff publicized opportunities for improvement of Hawkins Cove, including ways to make the waterfront more appealing and accessible and replacement of the rotting bulkhead with a living shoreline that will trap pollutants and provide habitat for wildlife. Feedback during four virtual public outreach sessions and in response to other information provided by the City supported the living shoreline with a kayak/paddleboard launch, repairs to the dock, adding benches and/or picnic tables, removing invasive plants, and improving trails for safety and connectivity to nearby Truxtun Park.

The City Manager's office will use this information to develop a grant proposal to the Chesapeake Bay Trust for funding of a Hawkins Cove restoration project, including additional public engagement to create a project reflective of the needs and desires of the surrounding communities. This project will focus on providing water access and recreational opportunities for nearby under served communities.

Dredging of the Cove to allow water taxi service and use of the dock by boaters will be explored through other funding mechanisms. Drafting of a grant proposal to support the project commenced and will be submitted to the Chesapeake Bay Trust in early March.



Environmental/Resilience Measures Recommended for New Public Works Facility

Comments on the site plan for the new Department of Public Works (DPW) maintenance facility were provided to DPW by the Deputy City Manager for Resilience & Sustainability and the Environmental Commission. Recommendations include designing for future electric vehicle charging units inside the garage and in the employee parking area, use of permeable pavers where feasible, solar arrays for the roof or other areas, best management practices for stormwater retention and treatment, preventing salt from reaching waterways, and building to LEED Gold standards.

DPW incorporated some recommendations into the site plan and provided explanations for those that were not included. Dense soils were cited as incompatible with permeable pavers in parking areas and heavy trucks in travel areas. The architect deemed the roof not strong enough to support the weight of solar panels and did not provide other areas where they may be located, such as the parking lot or open green spaces.

A tiered regenerative stormwater conveyance system (RSC) will be installed on the hillside leading to the ravine along with other stormwater best management practices. A salt capture system is included in the building design and salt will be

stored inside with protective measures to prevent salt from leaving the building. The building will meet LEED Silver standards.



Sher Edling, LLP To Represent City in Climate Change Litigation

After the Deputy City Manager for Resilience & Sustainability (DCM) and the Office of Law researched and interviewed law firms, the City retained San Francisco based Sher Edling, LLP to represent the City, on a contingency basis, in a lawsuit against the major oil and gas companies for their role in causing the effects of climate change. The City of Annapolis joins 24 other jurisdictions that are suing the oil and gas industry. 22 of these local governments (cities and counties) are represented by Sher Edling, including the City of Baltimore. Anne Arundel County is expected to file its own lawsuit soon.

The DCM provided information to Sher Edling for use in the City's complaint and reviewed the complaint with the Office of Law. The complaint seeks damages for the over 30 years of willful concealment by the industry of the harmful climate change effects produced by the industry, compounded by an extensive misinformation campaign directed at science linking oil and gas production and consumption with climate change. These acts confused information preventing policy makers from making informed decisions regarding oil and gas consumption and frustrating their efforts to deal with the effects of climate change. Carbon dioxide, methane, and nitrous oxide are greenhouse gases contained in oil and gas.

St. Mary's Reconsiders Design for Living Shoreline

Following a presentation to the Historic Preservation Commission (HPC), St. Mary's and its contractor, Underwood & Associates, are reconsidering the design of its proposal for the largest living shoreline within City limits. The living shoreline would replace the bulkhead on Spa Creek, providing greater resilience to rising seas and stronger storm events along with creating habitat for wildlife and educational opportunities for St. Mary's students and others. Underwater observations of the shoreline by the United States Naval Academy show deterioration in the shoreline that will increase with rain events and high tides, scouring out chunks of land behind the sea wall.

While the HPC appreciates the benefits of a living shoreline, it feels that Department of the Interior guidelines restrict the design to a linear, rather than undulating, shoreline and raised questions about protecting a historic sea wall within the proposed project area.

The Deputy City Manager for Resilience & Sustainability is working with St. Mary's and the Maryland Department of Natural Resources (DNR) to create a revised plan sensitive to historic preservation issues while achieving the environmental and resilience benefits intended by the proposed project. The project is funded by a grant from DNR.

City Participates In State Sea Level Rise Advisory Group

The Deputy City Manager for Resilience & Sustainability is participating in a statewide group of resilience professionals tasked with producing a Guidance for Using Maryland's 2018 Sea Level Rise Projections. The Maryland Commission on Climate Change Act of 2015 requires the University of Maryland Center for Environmental Science (UMCES) to produce a report with updated sea level rise (SLR) projections for the state of Maryland every five years.

In 2018, UMCES convened a group of SLR experts from the Mid-Atlantic states and created the report Sea-Level Rise Projections for Maryland 2018 that describes the science of sea level rise and provides updated SLR projections.

To more effectively and consistently use this report, the Advisory Group is tasked with creating a guidance document to assist decision makers in Maryland with incorporating SLR projections into planning, regulatory, and site-specific projects and providing a step-by-step approach for selecting relative SLR estimates for projects.





Department of Transportation

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Summary of Transit Activities by Mode

Table 1

MODE	Activity	Feb 2021	Feb 2020	% Change
Fixed Route	Ridership (includes free rides, Table 2)	7,723	44,948	-82.82%
	Service Miles	25,776	37,201	-30.71%
ADA Paratransit	Ridership	134	121	10.74%
	Service Miles	1,185	1,614	-26.58%

Free Rides in February 2021

(already included in Table 1)

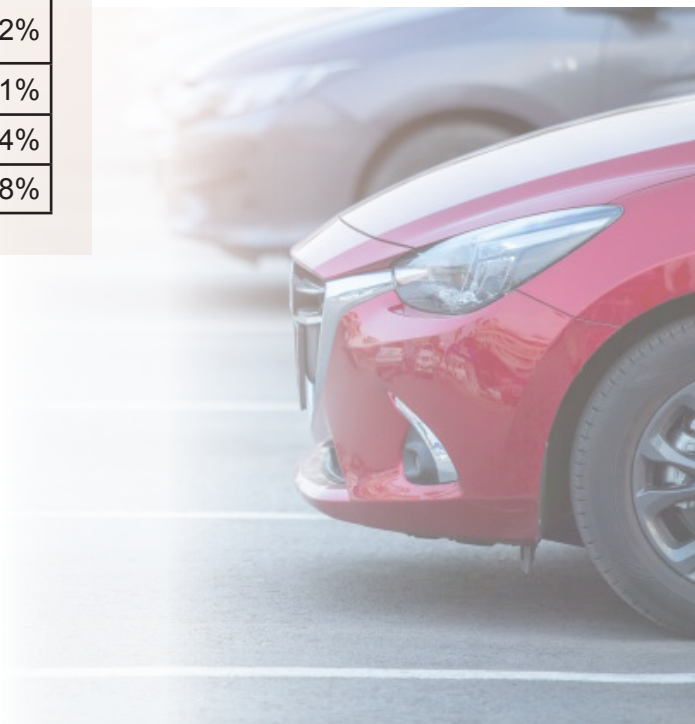
Table 2

Rider Group	Feb 2021	Feb 2020	% Change
K-12 Students	21	1,397	-98.50%
MTA Transfers	80	244	-67.21%
City Employees	41	202	-79.70%
Children Under Age 6	31	113	-72.57%
TOTAL	173	1,956	-91.16%

Parking Activities, February 2021

Transaction (Activity)	Feb 2021	Feb 2020	% Change
Garages/Lots Vehicles Parked**	14,483	62,480	-76.82%
On-Street - Meter Transactions	19,590	54,294	-63.92%
On-Street - Citations	839	1,182	-29.02%

**excludes city employees parking



On-Time Performance (OTP)

ADA Paratransit Service: All pickups were on time. OTP for paratransit service was 100%. There were 26 cancellations and one (1) "no-show" (i.e. the bus operator arrives at the place the client provided to be picked up but the client never showed up)

Fixed routes OTP was 94% based on 83 observations.

